



STATE OF CONNECTICUT

PERSONNEL DIVISION

DEPARTMENT OF ADMINISTRATIVE SERVICES

STATE OFFICE BUILDING HARTFORD, CONNECTICUT 06115

June 3, 1981

Management Personnel Policy No. 80-2

TO: ALL AGENCY HEADS

SUBJECT: Benefit Changes for Managers and Confidentials

In accordance with Connecticut General Statute 5-200(r) the Commissioner of Administrative Services with the approval of the Secretary of the Office of Policy and Management has extended the following benefits to all Managerial and Confidential employees in the MP Pay Plan.

1. Effective January 1, 1981, managers may be permitted to work a non-standard work week upon approval of the Agency Head and the Commissioner of Administrative Services. A non-standard work week is defined as a variable work week of at least 35 hours. Records of all non-standard schedules shall be maintained by the agency.
2. A separate appropriation for managerial development in the amount of \$150,000 will be made available for implementation on July 1, 1981. Guidelines will be established for the administration of this fund.
3. Effective September 1, 1980, tuition reimbursement will be 100 per cent of the actual tuition charge for work-related courses. In the past, reimbursement was limited to the University of Connecticut rate.

A handwritten signature in cursive script, reading "Sandra Biloon".

Sandra Biloon,
Director of Personnel
and Labor Relations